



Interim Patients Under Investigation Toolkit for 2019 Coronavirus Disease (COVID-19)

February 27, 2020 (replaces version dated February 10, 2020)

Introduction

This toolkit provides health care providers and local health departments with the necessary forms and guidance for patients confirmed to have, or being evaluated for, COVID-19 infection. Health care providers and local health departments should coordinate to ensure the appropriate steps are taken. For questions, contact the North Carolina Division of Public Health's (NC DPH) Communicable Disease Branch 24/7 Epidemiologist on Call at 919-733-3419.

Checklist of Steps when a Person Under Investigation (PUI) is Identified

- If a potential PUI is identified, notify the NC DPH Communicable Disease Branch 24/7 Epidemiologist on Call at 919-733-3419.
- Complete the **CDC Patient Under Investigation (PUI) and Case Report Form and NC PUI Supplement** and fax to the North Carolina Division of Public Health's Communicable Disease Branch secure fax at 919-733-0490.
- Collect specimens according to NC State Laboratory of Public Health (SLPH) Clinical Laboratory Guidance and submit to NC SLPH.
 - Call the Bioterrorism and Emerging Pathogens (BTEP) phone at 919-807-8600 to arrange for specimen shipping.
 - Complete **DHHS 5010: BTEP Clinical Submission Form** and include with submission to NC SLPH.
 - Include a copy of the **CDC PUI and Case Report Form** with submission to NC SLPH.
- In consultation with state and local health departments, determine the appropriate isolation procedures using the NC DPH **Interim Guidance for Home Care** or **Interim Guidance for Congregate Living Settings**.
- Maintain the NC DPH **Healthcare Personnel and Visitor Monitoring Log** to track possible contacts of the patient with possible COVID-19 infection in the healthcare setting.

If a person is determined to have laboratory-confirmed COVID-19 infection, refer to the **Contact Tracing Toolkit** for next steps. These steps include ensuring all close contacts of the patient with confirmed COVID-19 infection (including healthcare personnel and visitors documented in the Healthcare Personnel and Visitor Monitoring Log) perform self-monitoring for symptoms for 14 days following last contact using the **Symptom Self-Monitoring Log**

Guidance for Healthcare Settings

- Interim Guidance for Healthcare Settings:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Guidance%20for%20Healthcare%20Settings.pdf>
- Interim Healthcare Facility Preparedness Checklist:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Healthcare%20Facility%20Preparedness%20Checklist.pdf>
- Healthcare Personnel and Visitor Monitoring Log:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Healthcare%20Personnel%20and%20Visitor%20Monitoring%20Log.pdf>

Provider Guidance

- NCDHHS Memo to North Carolina Health Care Providers (2/3/2020):
https://epi.dph.ncdhhs.gov/cd/coronavirus/NCDHHS%20Memo%20to%20North%20Carolina%20Health%20Care%20Providers_2.03.2020.pdf

Guidance for Emergency Medical Services (EMS)

- Interim Guidance for Pre-hospital Emergency Medical Services (EMS):
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Guidance%20for%20Prehospital%20Emergency%20Medical%20Services.pdf>
- Interim EMS Preparedness Checklist:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20EMS%20Preparedness%20Checklist.pdf?ver=1.1>

Persons Under Investigation

- Interim Person Under Investigation Form:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Person%20Under%20Investigation%20Form.pdf>
- Interim Person Under Investigation Supplemental Form:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/NC%20PUI%20Supplement.pdf>

Guidance for Local Health Departments

- Investigation Steps for Local Health Departments:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Investigations%20Steps%20Local%20Health%20Departments.pdf>

Laboratory Guidance

- North Carolina State Laboratory of Public Health Novel Coronavirus Guidance:
<https://slph.ncpublichealth.com/bioterrorism/2019-ncov.asp>
- DHHS 5010: Bioterrorism and Emerging Pathogens Clinical Submission Form:
<https://slph.ncpublichealth.com/Forms/5010-BT-EmergPathogens-20180508.pdf>

Guidance for Non-healthcare Settings

- Interim Guidance for Home Care:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Guidance%20for%20Home%20Care.pdf>
- Interim Guidance for Congregate Living Settings:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Guidance%20for%20Congregate%20Living%20Settings.pdf>
- Interim Guidance for Environmental Cleaning for Non-Healthcare Settings:
<https://epi.dph.ncdhhs.gov/cd/coronavirus/Interim%20Guidance%20for%20Environmental%20Cleaning%20for%20Non-Healthcare%20Settings.pdf>