Health Director

ABC County

Address

Date

XYZ Facility Administrator

Address

Dear Administrator:

This letter serves as written confirmation the XYZ Facility may now begin accepting new admissions under the following guidelines:

1. Continue to ensure that point-of-use filters are in place for all water outlets in use in the facility. Point-of-use filters should be changed out according to manufacturer’s guidelines and within the expiration period.
2. Continue to ensure there is no ongoing risk of unfiltered water use in the facility.
3. Provide new admissions and their guardians or families with up-to-date information about the *Legionella* outbreak at the XYZ Facility, including the ongoing investigation and control measures. This should be the same information that is provided to current residents and visitors.
4. Maintain visitor and water restrictions as previously described.
5. If additional symptomatic residents or visitors are identified, admission restrictions may be reinstated.

Thanks again for your patience, diligence, and cooperation. We fully realize this has been a difficult situation for you and your residents.

Sincerely,

Health Director

ABC County