

TB/LBTI Workflow Descriptions  
February 1, 2012

Workflow Name	Description of Workflow And How To Clear It	Refresh Interval In Minutes (unless otherwise noted)
<b><i>TB/LTBI Lab Review Workflows</i></b>		
Lab Results - LTBI - Open ELR events all negative results not yet reviewed (local)	Events created by negative lab results. Review negative lab results. After review, select the event and click on "marked as reviewed locally" button.	30
Lab Results - LTBI - Open ELR events older than 90 days all negative results	Review negative lab results. After review, select the event and click on "marked as closed" button.	30
Lab Results - TB and LTBI - Lab result review required (local)	After review, select the event and click on "marked as reviewed locally" button.	30
<b><i>TB/LTBI Specific Workflows</i></b>		
Class A/B County Acknowledgement Needed	Update county class A/B acknowledgement question in the Administrative Package.	60
Class A/B Treatment Started 1 year ago and completion status not recorded	A treatment start date is over 1 year old and there is no treatment completion date and/or completion status entered. To clear workflow, enter "treatment regimen complete date" and change completion status to completed, or enter reason treatment not completed.	4 hours
Class A/B evaluation completion past due (90 days)	Complete evaluation for this patient. Patient should be fully evaluated within 90 days of entry into the country. To clear workflow, complete the Class A/B Evaluation Disposition Date and the Class A/B disposition.	4 hours
Class A/B evaluation initiation past due (30 days)	Events appear in workflow if "date of entry to U.S." is more than 30 days before current date. To clear workflow, enter "Date of Initial U.S. Medical Evaluation," (date patient was initially seen by the LHD). IF patient was previously seen by a private physician, enter first visit date to the private physician.	60
Class A/B treatment not initiated	Treatment recommended for patient but treatment not initiated. To clear workflow, enter treatment start date or if treatment not started, enter reason for not starting treatment.	4 hours
LTBI - Next Clinic Visit Date Past Due - More than 30 days since last visit	Open LTBI event where the patient's last clinic visit has been > 30 days. To clear, enter visit date or close event if appropriate.	30

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LTBI - Open Events Classified as Reactors	Line listing of open LTBI events classified as “reactor.”	5
LTBI - Open Events on Window Prophylaxis	Contacts currently being treated with window period prophylaxis. To clear, mark treatment status as “complete.”	5
LTBI - Patient out of State - Interjurisdictional Letter must be Sent.	Lists patients with out-of-state home address for whom an Inter-state notification letter has not been sent. To clear, generate Letter (see NC Tuberculosis Policy Manual, Chapter X, pages 22 - 25) and click "yes" to “Interstate Notification letter sent?” in Administrative Package.	30
LTBI – Treatment started 1 year ago and completion status not recorded	Treatment started but no indication of outcome. Mark as treatment completed and enter date completed. Or mark not completed and enter the reason therapy was not completed.	5
Patient Follow-up Needed	Exposure follow-up indicates patient needs to be contacted. Indicate contact has been made or clear out the next interview/attempt date if no additional attempts will be made.	60
TB - All Open Active TB Events	Current list of open TB and suspect/confirmed Class B events. Do not clear this workflow as LHDs do not close TB events. FYI only.	30
TB - Events moved to another state and treatment incomplete	Cases moved to another state or country (Patient’s State of Residence is not NC) and Treatment Not Complete. Leave current treatment as is until outcome is determined. If "therapy incomplete" select the reason why. Assign to nurse consultant. DPH will close event when treatment status is known.	60
TB - Next clinic visit date is past due- More than 30 Days Since Last Visit	Last monthly assessment was > 30 days ago. To clear, enter visit date.	4 hours
TB - Open Events Inactive 10 Days or More	Open TB events that haven't been updated $\geq$ 10 days: Update event.	60
TB – Open Events that do not meet Disease Criteria	Open TB events that do not meet criteria. Reassign to regional nurse consultant so that event can be closed.	5

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TB- Patient out of State- Interjurisdictional Letter must be Sent.	Generate letter (see NC Tuberculosis Policy Manual, Chapter X, pages 22 - 25) and update the question "Interstate notification letter sent?" in Administrative Package.	30
TB - RVCT - F/Up Two is Due in Two Weeks or Less.	RVCT Follow-up Two is due within the next two weeks. Triggered by estimated end of treatment date calculated 26 weeks from start date. Complete Follow-up Two by using the RVCT Follow-up Two wizard and re-assign case to TB Nurse Consultant. If prolonged therapy indicated, must answer question in Medication / Vaccine Information Package. (Class B events are also included in this workflow).	24 hours
TB - RVCT - Follow Up Two is Due in Two Weeks or Less - Prolonged Therapy	RVCT is due per the date entered after answering yes to the question "Is prolonged therapy indicated" in the Medication/Vaccine Information Package. Also includes Class B events that have a classification of either suspect or confirmed.	
TB - RVCT F/Up One is due in Two Weeks or Less	Follow-up One is automatically completed when susceptibilities are entered into the lab section. Nurse consultant clears by acknowledging receipt of Follow-up One. (Class B events are also included in this workflow).	24 hours
TB - RVCT due in Two Weeks or Less	RVCT is due 12 weeks from the date medication started or date entered into system if patient is "Dead at diagnosis." After nurse consultant approves RVCT form and notes this in NC EDSS, event will clear from workflow. Also includes Class B events that have a classification of either suspect or confirmed.	24 hours
TB - Reporting Tool is Due in 7 Days	Reporting Tool is due to nurse consultant within 7 days of notification of a TB event or Class B events with a classification of either suspect or confirmed. Enter date notified of the event in the field "Date Review/Investigation Started" in the Investigation Trail. Use Reporting Tool Wizard and assign to consultant via Investigation Trail.	24 hours

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TB Events Submitted for Review and Approval	An event has been assigned to your group. It needs acknowledgement and / or re-assignment To clear, do one of the following: 1. Reassign (a) to Regional Nurse consultant when ready to submit or (b) to new county if transferring jurisdiction. 2. Click "yes" to "Remove this Event from review/approval Workflow?" in Investigation Trail if you are still working on event but no longer wish to see it in this workflow (i.e. to declutter).	5
TB Events w/Isolation Quarantine Orders Issued	TB events with isolation or quarantine orders issued. Enter end date of the isolation/quarantine order. Workflow will clear after end date has passed.	60
TB/LTBI- Contacts who are TST positive or high risk w/out clinic visit date	Contacts with positive TST or high risk who have not had a clinic visit. To clear, enter clinic visit date and treatment plan. Close if appropriate.	30
TB and LTBI - Class A/B w/o clinic visit	TB and LTBI Class A/B patient without initial clinic visit. To clear, enter initial visit date or close if appropriate. Note: LHDs can only close LTBI events.	24 hours
TB/LTBI- Contacts who need a TST	A second TST was indicated and > 8 weeks have passed since the first one. To clear, enter date of TST with interpretation or close if appropriate.	30